**Pregnancy Crisis Care (Plymouth & SE Cornwall)**

**JOB DESCRIPTION**

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| **Job Title: Group Work Support Facilitator** |
| **Job Summary:**5 hours a week for one year.To set up and facilitate group support to clients who are either currently pregnant following a previous loss, or who are struggling after a pregnancy loss.Previous experience of running groups required. Group work every other week of each: One group – pregnancy support – face to face and online via Zoom video; twice a month.One group – pregnancy loss (miscarriage or stillbirth) – face to face and online via Zoom video; twice a month.To set up, arrange, advertise and facilitate these sessions, and collate statistics of numbers attending.  |
| **Main Job Responsibilities:*** To set up group work support for pregnancy loss and pregnancy support clients.
* To co-ordinate client referrals and client contacts.
* To network with local, targeted agencies to form links for referral of clients within Pregnancy Crisis Care, and with other agencies - (Derriford Hospital’s Midwifery team and Chaplaincy, Mental Health Network, The Zone, Plymouth Options, Early Pregnancy Unit, GP’s, etc….).
* To liaise/communicate regularly with Centre Manager re clients who may need further 1:1 support/counselling.
* To collate and maintain brief, confidential records and regular statistics.
* General administrative duties needed to facilitate these group work sessions – around set up, advertising and booking rooms.
* To attend monthly line-manager progress meetings.
* To provide general support to clients within the group settings.
* Current and clear DBS check required.
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| **Responsibility for Staff:** Other volunteer helpers if available/needed. |
| **Reporting Lines:** Centre Manager – Operational Team - TrusteesAnnual Appraisal: ……………… |